



Moving is never an easy task. However, with a little planning, you can reduce the stress associated with the myriad of details involved. One recommendation is to plan ahead and stay organized. The following tips can help you achieve this.

2 Months Before Moving

- └ Obtain estimates from movers and select a reliable one.
- └ Start preparing change of address notices.
- └ Notify your doctors & dentists of your move and Ask for referrals at your new location.
- └ Contact new schools and arrange for transfer of records
- └ Compile a list of important new phone numbers
- └ Get recommendations for banks, accountants and churches in your new area
- └ Set aside equipment warranties and owner's manuals prior to packing and keep for new owner.

1 Month Before Moving

- └ Submit change of address forms to the U.S. Postal Service
- └ Send change of address notices to family, friends, credit card companies, motor club and all professional institutions you do business with.
- └ Donate unwanted items to charity or hold a garage sale.
- └ Obtain boxes and begin packing items not often used.
- └ Return library books.
- └ Dispose of flammable items in a safe and legal manner.
- └ Inspect your attic for stored items and pack.
- └ Inquire about telephone, electric, gas, long distance and internet providers at new location.
- └ Arrange for home repairs required at present home.
- └ If moving to another state, find out about driver licenses and auto tag procedure.
- └ Inquire about voter registration changes.
- └ Keep packing items you will not need prior to moving.

1 Week Before Moving

- └ Confirm arrangements with moving company, as well as auto and pet transportation companies.
- └ Transfer/cancel utilities - Electric - Telephone Cable - Gas - Internet.
- └ Arrange for newspaper delivery at new location
- └ Transfer/open bank accounts at new location.
- └ Keep supplies ready for last minute cleaning.
- └ Pack yard and shed items and drain fuel and oil from lawnmowers and power equipment.
- └ Drain water from garden hoses and pack.
- └ Pack items you will need in car while traveling to new home.
- └ Keep packing items you won't use until you move.
- └ Secure containers to move frozen items.

1 Day Before Moving

- └ Clean refrigerator and defrost the freezer.
- └ Pack frozen items in special containers for moving or discard.
- └ Set aside important papers and valuable items you will be moving in your vehicle.
- └ Pack a box of basics for the next 24 hours: (medicine, toiletry items, all-purpose household cleaners, food and water, etc.)
- └ Take movers for a last-minute walk through and identify items that require special handling.
- └ Make sure windows are closed, closets are empty, lights are out, and doors are locked.
- └ Gather keys and garage door openers for new owners.

On Moving Day

- └ Supervise placement of boxes and furniture at your new home.
- └ Make sure utilities and phones are working..
- └ Let family and friends know you've arrived safely.
- └ Begin unpacking.